



School District of the City of Erie, Pennsylvania

Education Records Disclosure Consent When Student is Enrolling or Transferring into the District

I, _____ (*name of parent/guardian*), am the parent or legal guardian of _____ (*name of student*) (hereinafter "Student"). I have enrolled Student in the Erie City School District. Student previously attended _____ (*name of school*) in _____ (*name of previous school district*).

In accordance with the requirements of the Family Educational Rights and Privacy Act ("FERPA"), 20 U.S.C. in 34 C.F.R. § 1232g, and the laws of the Commonwealth of Pennsylvania regarding student education records, I hereby consent to the _____ (student's previous district) to disclose Student's educational records as described below:

- Specify the education records which may be disclosed: The Student's education records are defined by 34 C.F.R. § 99.3 (e.g. those records that are directly related to the Student and are maintained by the previous school district), which include, but are not limited to, Student's special education records, health records, academic records, attendance records, behavior records, and any other record directly related to the student.
- State the purpose of the disclosure: Student has enrolled in the Erie City School District. In order to ensure proper and appropriate education of this student, the Erie City School District needs to review and maintain this student's education records from his/her previous school district.
- Identify the party or class of parties to whom the disclosure may be made: The disclosure may only be made to officials of the Erie City School District. Once in possession of the Erie City School District, only those District officials who have a legitimate educational interest in reviewing those records shall review them. The Erie City School District shall comply with the requirement of FERPA in its maintenance of Student's educational records.

Signed: _____
(*Parent/Guardian of student or Eligible Student**)

Date: _____

*Eligible student means a student who has reached 18 years of age or is attending an institution of postsecondary education. When a student becomes an eligible student, the rights accorded to, and consent required of, parents transfer from the parents to the student.